



The Money School

Secret Shopper Evaluation

Evaluation Guidelines

Help DCRAC grow, improve, and enhance The Money School.

- Choose which classes you would like to attend and evaluate. There is no minimum or maximum.
- Volunteers do not identify themselves as evaluators to the instructors. Money School instructors are aware of the evaluation process.
- Volunteers will not discuss evaluations with others. This is a confidential process.
- Please give constructive criticism. Remember that all instructors have their own teaching style.
- Evaluators will fill out evaluation form **AT HOME, AFTER CLASS** and mail the form to DCRAC 600 South Harrison Street, Wilmington, DE 19805, or email it to jlilly@dcrac.org within 3 business days.
- Make sure to review the class description before and after class so that you can fill out the evaluation form properly.

Please complete and send evaluation form on the next page.



The Money School @ DCRAC

Evaluation Form

600 South Harrison Street, Wilmington, DE 19805

Name of Evaluator _____ Date _____

Name of Instructor _____ Class Title _____

Class:

Did the class begin on time? Yes No
Did the instructor take attendance or have a sign-in sheet? Yes No
Did the instructor introduce The Money School as a non-profit 501c3? Yes No
Did the class description match the actual content taught?
 Exactly Mostly Somewhat Not at all

Was the instructor:

Professional? Excellent Very Good Good Not at all
Well- Prepared? Excellent Very Good Good Not at all
Knowledgeable? Excellent Very Good Good Not at all
Able to answer questions? Excellent Very Good Good Not at all
Able to keep class engaged? Excellent Very Good Good Not at all

Teaching Style: (Check all that apply)

Interactive Lecture Power Point Guest Speakers Games Discussion
 Questions and Answers Hand- Outs Other: _____

Did the instructor solicit business in any way? Yes No If yes, please explain below:

Did the instructor hand out a class evaluation form that asked for your phone number, email address, or whether you would be interested in them contacting you? Yes No If yes, please explain below:

How would you rate the overall content and quality of this class?

Excellent Very Good Good Poor

Would you recommend this class to others? Yes No

Why or Why not?

How many Money School classes have you attended? _____

I understand that the evaluation information is confidential and I will not discuss/disclose it with others.

Print Name

Signature

Date

