Evaluation Guidelines

Help DCRAC grow, improve, and enhance The Money School.

- Choose which classes you would like to attend and evaluate. There is no minimum or maximum.
- Volunteers do not identify themselves as evaluators to the instructors. Money School instructors are aware of the evaluation process.
- Volunteers will not discuss evaluations with others. This is a confidential process.
- Please give constructive criticism. Remember that all instructors have their own teaching style.
- Evaluators will fill out evaluation form AT HOME, AFTER CLASS and mail the form to DCRAC 600 South Harrison Street, Wilmington, DE 19805, or email it to jlilly@dcrac.org within 3 business days.
- Make sure to review the class description before and after class so that you can fill out the evaluation form properly.

Please complete and send evaluation form on the next page.
The Money School @ DCRAC
Evaluation Form
600 South Harrison Street, Wilmington, DE 19805

Name of Evaluator_____________________________________________________________ Date____________________

Name of Instructor_____________________________________________________________ Class Title__________________________ _____________

Class:
Did the class begin on time?                           ____ Yes       ____ No
Did the instructor take attendance or have a sign-in sheet?       ____ Yes       ____ No
Did the instructor introduce The Money School as a non-profit 501c3?     ____ Yes       ____ No
Did the class description match the actual content taught?  
                                           ____ Exactly   ____ Mostly   ____ Somewhat   ____ Not at all

Was the instructor:
Professional?     ____ Excellent   ____ Very Good   ____ Good   ____ Not at all
Well- Prepared?   ____ Excellent   ____ Very Good   ____ Good   ____ Not at all
Knowledgeable?    ____ Excellent   ____ Very Good   ____ Good   ____ Not at all
Able to answer questions?   ____ Excellent   ____ Very Good   ____ Good   ____ Not at all
Able to keep class engaged?  ____ Excellent   ____ Very Good   ____ Good   ____ Not at all

Teaching Style:  (Check all that apply)

____ Interactive       ____ Lecture     ____ Power Point     ____ Guest Speakers      ____ Games     ____ Discussion
____ Questions and Answers     ____ Hand- Outs     ____ Other: ______________________________________

Did the instructor solicit business in any way? ____ Yes       ____ No     If yes, please explain below:

Did the instructor hand out a class evaluation form that asked for your phone number, email address, or whether you would be interested in them contacting you? ____ Yes       ____ No      If yes, please explain below:

How would you rate the overall content and quality of this class?

____ Excellent   ____ Very Good   ____ Good   ____ Poor

Would you recommend this class to others? ____ Yes       ____ No
Why or Why not?

How many Money School classes have you attended? _________________

I understand that the evaluation information is confidential and I will not discuss/disclose it with others.

______________________________________   _________________________________________  _______________
Print Name                                                                         Signature                                                    Date